

May 26, 2022

HDOG GENERAL MEETING

CALL TO ORDER: 2:00 PM

LOCATION: VIRTUAL MEETING VIA ZOOM

PRESENT: CAROL LATOURETTE, DAVE RICHARDS OSHIRO, JENNIFER SILVIA, GARY RIFKIN, KATHY WITKOWSKI, ED RIDDLE, MARK ELLIOTT, THELMA HAGGENMILLER, JANE CIVILETTI AND SUZANNE WOLF

1. APPROVAL OF MINUTES

- A. The March 31, 2022 General minutes were sent out to members for their review one week prior to the May 26, 2022 meeting.
- B. Approval of Minutes: Motion to approve the March 31, 2022 minutes made by Dave Richards Oshiro and seconded by Kathy Witkowski. All in favor to approve minutes as written. Motion passes.

2. TREASURER REPORT: SUMMARY 3/31/22 - 5/29/22

- A. Business Checking Balance: \$920.86
 - i. Income: \$550 (TTF Donation and Vendor Fees)
 - ii. Expenses: \$812.91 (\$550: Transfer to TTF; \$262.91: HDOG Website)
- B. Trolley Trail Festival Balance: \$1,330.93
 - i. Income: \$1,485.93 (TTF Donations and Vendor Fees)
 - ii. Expenses: \$500 (Road Closure Permit)
- C. PayPal Balance: \$2,268.60
 - i. Income: \$1,560 (TTF Donations and Vendor Fees)
 - ii. Expenses: \$50 (Vendor Fee Refund)

3. OLD BUSINESS

- A. Board Motion
 - i. In 2020, HDOG in partnership with OGCC, specifically, Joseph Edge, advocated to amend the zoning ordinances allowing the manufacture and sale of

edible/drinkable products such as bakeries and brew pubs in the C-2 district. The BCC approved of the amendment.

Then, in 2021, HDOG advocated to amend the zoning ordinances permitting Artisan Manufacturing uses in the historic downtown Oak Grove district. This amendment was ultimately left out of the package of amendments put before the Planning Commission and Board of County Commissioners. The planning division staff expressed their belief that the current table¹ of allowed land use categories in the ZDO covers many types of uses that may be thought of as “artisan manufacturing,” and that many of these are already permitted in the C-2 zoning district. They subsequently requested that we provide them with a definition of *artisan manufacturing* that we would like included in the ZDO.

Joseph with HDOG’s support is of the belief that amending the zoning ordinances to permit Artisan Manufacturing uses will prevent the piecemealing of zoning ordinance amendments and, in addition, allow the BCC to make timely decisions without the risk of losing viable businesses in downtown Oak Grove as demonstrated with the dog service owner.

With that said, at the end of last year, HDOG sent a letter of request to the EDC asking them to provide a definition of *Artisan Manufacturing* to the Planning and Zoning Division, and, as of last month, the new HDOG Board approved the following motion:

Motion: HDOG Board supports President Suzanne Wolf in partnership with Joseph Edge and the Oak Grove Community Council to:

1. 1) advocate for the Economic Development Commission to provide a definition of Artisan Manufacturing to the Planning and Zoning Division, along with instructions for which zoning districts that category of uses would allow, and
2. 2) pair that effort with amendments to the restrictive parking requirements that impede our economic success.

Since the beginning of the year, HDOG has reached out to the EDC two times in hopes of starting a discussion about our request. At this time, we have yet to hear from them.

ii. Suggestions from members:

1. *To apply to planning department to change from a C-2 to a C-3 zone that allows almost any type of business.*

2. *To maintain our C-2 status. Rationale: 1) Does not allow for businesses such as storage, car lots and gas stations. 2) Would allow us to retain historical quality in the downtown district.*
- iii. Suzanne will share suggestions with Joseph Edge before meeting with Economic Development Commission.
1. *Request: Economic Development Commission provides HDOG with a definition of Artisan Manufacturing template so it can be reviewed and modified to ensure that it includes what the Oak Grove community would love to have here.*
 2. *Suggestion: To take the time before the template is provided to list the desires of the kind of businesses we would and wouldn't like to see here.*
- iv. Jeff Hogan's historical building (Behind Cashbox warehouse)
1. *Suggestion: To give free rent to a business owner such as a bakery or brewpub who would use their own money to do the remodel work during a number of years.*
 2. *Suzanne will talk with Board about going back to Jeff Hogan to find out where he stands with remodeling his building.*

B. Oak Grove Trolley Trail Festival Update

- i. The festival budget is just shy of \$300 to meet our expenses. It was the consensus of the committee to close Oak Grove Blvd. from Rupert to Cedar and, subsequently, submit the traffic control permit request for \$500.

Mark is collaborating with Eleanore and myself to put together a map of the festival grounds showing things like location of road closures, music, food, vendor booths, children's area, restroom and hand-washing stations.

The OLCERT will be assisting with foot traffic at Cedar and Rupert. They will also have a team member stationed at the information booth for medical emergencies. CERT members will have a walkie-talkie and probably 4 festival committee members will be roamers with a walkie-talkie as well.

Jennifer and Edrid are meeting with Mark and me tomorrow to discuss priorities of printed banners, signs and flyers.

An ad was recently posted on Facebook, Instagram and Nextdoor to recruit volunteers for the day of the festival. We are looking for at least 12-14 volunteers. Please let family, friends or neighbors know that we are in need of volunteers. If they are interested, visit hdog.org and click on "Support" where you will find an application to do so.

Dave and Ann continue to do an amazing job at posting ads about sponsors, vendors and volunteers.

- ii. Question: Would it be less money if we were to close off just one or two blocks rather than 3 blocks? Mark explains that it would make sense to keep the plan as is. The NUHG will be open for tours and it would be helpful to have Oak Grove Blvd. open past the school to Cedar. Mark added that the plan shows the maximum amount of closure and County would not take exception to closing the street to Lee Avenue if we choose to do so.
- iii. Announcements:
 - 1. *The OGTTF is listed on the Summer Guide Event page in the Oregonian.*
 - 2. *Clackamas Review ran an article about the OGTTF on May 21, 2022.*
- iv. Question: Will there be security at the Trolley Trail Festival? In the past, the TTF has reached out to the Sheriff's department to do a security risk assessment for the event and they have made recommendations for the level of security they thought was appropriate. In two weeks, the festival organizing committee will do this again and follow their recommendations for what they consider an appropriate level of security. Currently, the committee does not have plans to have any security personnel who we would hire and don't intend to have anyone who will be doing any level of law enforcement during the event. We expect that there might be some folks from the Sheriff's department at the event. We will have contact numbers for Sherriff's and Fire departments in the event anything happens.

4. NEW BUSINESS

A. Public Relations

- i. At last month's Board meeting, members discussed the need for HDOG to show a public presence. HDOG cannot expect community to support us (financially or with volunteers) unless they know who we are and what we do. We need to do things in the public that are in the spotlight of the community. We need to involve the general public and give reasons why people should come down to Oak Grove.

It was suggested that we select three or four events that can be held throughout the year. Ideas suggested were: Trolley Trail Festival, Christmas Lighting (lights up on buildings and Oak tree, church's choir, serve hot chocolate), Historical Plaques on buildings presented by HDOG, signage on River Road, 4th of July (sell hot dogs and have sparklers), scavenger hunt with financial winnings, Easter egg hunt with plastic eggs, wine walk with Milwaukie businesses along Trolley Trail, live concerts under the Oak tree, movie nights (rent field next to NUHS or use field behind Awakening or church).

- ii. Suggestion: For HDOG to adopt a portion of the Trolley Trail to keep it clean and post a sign stating such along our section of the trail. The Oak Grove Trolley Trail is 6 miles and divided into 6 sections. For example, HDOG could adopt the section of the trail near downtown Oak Grove and the Elks Lodge could adopt the section between Park Avenue and Torbank. Additional signs could go up at the end of the whole trail listing all of the organizations/businesses who choose to participate in this type of program. Friends of the Trolley Trail could partner with us.

Thelma has submitted to NCPRD a request for them to consider re-establishing an old adoptive parks program that they used to have in play. At this time, we need to wait for Mike Bork, Director, Melina DeFrancesco, Marketing & Communications Manager and Kevin Cayson, Parks & Facilities Manager with NCPRD to decide what it will take from their standpoint. Kevin is expected to report about NCPRD's decision at a Friends of the Trolley Trail meeting on June 9, 2022 at 7:00 PM.

B. Smart Growth America (SGA)

- i. Joseph Edge, chair of OGCC, suggests that HDOG considers the SGA's Safe Street program to build a temporary safe street design and provide for community input at the Trolley Trail Festival. An article about the SGA program features three WA state cities where street issues were identified. These cities used temporary plants, painting on the street and traffic control equipment like orange candlesticks and cones to create safe street designs. The intent of the temporary safe street designs is to get community input and potentially create a permanent improvement.

The Board noted three things:

1. *The quick-build projects featured in the SGA article cost between \$5000-\$8000. The article does not mention how the projects were funded although each community partnered with three state departments where funding could have been received.*
2. *The Board talked about the possible need for a blinking yellow light at the corner of Arista but thought it would be more beneficial to go directly to the County with any safety issues on the streets.*
3. *The Board is first interested in knowing if the community has any safety issues on our streets. A suggestion was made to survey the attendees at the HDOG booth to get their input. The survey would be simple, quick and easy to do. May need to provide incentive to complete survey.*

Mark Elliott also shared his interest in learning more about the program and how it might benefit the Fest to provide a greater level of safety.

- ii. Question: What are the boundaries for the survey? Details regarding the boundaries and survey will be discussed at the HDOG Board meeting on June 30th, approximately two weeks before the festival date.

C. New Urban High School Park

- i. In an email, Anatta Blackmarr , District Advisory Committee representative for the NCPRD brings members up-to-date about the park situation for NUHS and how it appears in the latest NCPRD budget. In her email, she reports the following:

“\$100,000 has been allocated for “planning.” If my understanding is correct, this is the first step toward possibly making the field into a park. Sometimes items make it into the budget but don’t end up being developed. Partly because our District is so underfunded, and partly for other reasons, things sometimes get postponed or never see follow-through. In my memory, NCPRD staff have said the currently allocated funds are for exploring the possibility of a park—in other words, for looking into feasibility.”

“I think the odds are very good for the New Urban property to become a park because it has previous history and because it’s so strategically located on the T. Trail and near downtown Oak Grove—but continued advocacy is essential.”

Then, Anatta speaks about the Justice property, to set an example of the importance of community advocacy.

“The Justice property being added to the budget is a second example of the importance of community advocacy. It was going to be sold off. But nearby residents kept speaking up for it to become a park. To be more effective, these neighbors have founded The Friends of the Justice Property Park (not a 501c3—just an informal group of advocates). The way it got started was that one neighbor of the property made some neighborhood flyers and made a Facebook site and invited people she knows in the neighborhood to an outdoor meeting at the property.”

“Forming a Friends of the New Urban Park is an option. It could be formed by some members of HDOG, plus residents who live in the field’s vicinity, and maybe New Urban High students.”

- ii. HDOG will discuss the idea of forming a “Friends of the NUHS Park” and the level we want to be involved at our June Board meeting.
- iii. **NCPRD is hosting a community-led forum facilitated by NCPRD’s district advisory committee representatives. The purpose of the forum is for community member to have an opportunity to share thoughts/issues about our neighborhood parks.**
 It is then the responsibility of the representatives to make recommendations to the District’s governing board, the Clackamas County Board of Commissioners, on the design, planning and development of parks and the provision of recreational programs in the district.
 The next meeting date for the community-led forum is Wednesday, June 15th, between 7:00-8:00 PM. This meeting is open to the public. If you know community members who are interested in health of our parks, let them about this upcoming meeting.
- iv. Thelma shares with members the following information about NCPRD’s purpose to hold a community-led forum.

NCPRD does not have a master plan. Prior to COVID, the park district started to look into a master plan but got it dropped due to transitions in directors (and the school district wanted to wait until construction on the new school was done.) The purpose of the community-led forum is to get the community involved ahead of time to be able to put a master plan together.

The master plan guides NCPRD’s funding and the spending of their money. NCPRD has money from SDCs (system development charges which is money already in your taxes) that cover a portion of the cost to provide for parks and recreation facilities that are needed. The park district is working on a plan with the SDC funds that they have available to them.

Important for people to give their input since there are a lot of things going on right now (related to the parks district.) For example, the Concord Project is on hold for a year due to limited funds. In addition, at a recent BCC budget hearing, commissioners discussed a facility for rehab, specifically for people who are on the streets and need help. This project will take precedence in their budget. The BCC has three major capital projects that they want to see happen: new courthouse, Gladstone Library and Concord Library.

5. CALENDAR

2022 HDOG MEETING DATES: MARK YOUR CALENDAR!

GENERAL: 7/28, 9/29 AND 11/17

BOARD: 6/30, 8/25, 10/27 AND 12/29

6. MEETING ADJOURNS: 3:28 PM