

# Historic Downtown Oak Grove

January 25<sup>th</sup>, 2018  
Meeting Minutes

## Attendees:

Annette Guarriello, Fallon Kraxberger, Bobbie Paredes, Sharon Flaherty, Gary Rifkin, Jan Valerio, Thelma Haggemiller, Al Scott, Pastor Heather, Ed Riddle

## 1. Old Business

### **a. Name Change Update**

Oak Grove Historic Trolley Trail Association name has formally been changed to **Historic Downtown Oak Grove** at Oregon Secretary of State, On Point Credit Union, and Facebook. Bobbie will be submitting paperwork to IRS soon.

### **b. 501(c)3 Update**

We are waiting to get the final name change with IRS. Once that is complete, we will apply for the 501 (c)3 status. Once we are a 501(c)3, we can apply for formal grants for future projects. Bobbie is searching for a local CPA.

### **c. Main Street America**

#### **(MSA)Presentation/Introduction**

MSA Presentation is scheduled for February 15<sup>th</sup>, 6:30pm at the Oak Grove United Methodist Church. Fallon has been promoting the presentation through the Oak Grove social media network and sending letters, the BCC among them. Gary has created flyers to distribute. Bobbie will be hanging flyers on telephone poles and local businesses, as well as talking with downtown businesses and walking door to door in the neighborhood surrounding downtown. Fallon is concerned about the format of the presentation and wants to make sure HDOG can convey its vision, show current design ideas that Gary has created and also prior community design ideas during the presentation. Fallon will contact Shari Stewart, the MSA Presenter regarding her concerns. Fallon will set up an HDOG table for the presentation and Bobbie will be there to answer any questions. Fallon and Edrid will make signs.

### **d. Lighting Improvement Update**

Annette gave an update to the Lighting Committee walk around that was scheduled a couple of weeks ago. Wendy Coryell from the County and Jeff from

PGE met the group to discuss safer and more aesthetic lighting in the downtown core, as well as the Trolley Trail area. The goal was to find out what we need and what the County can do for us. Wendy is writing up an analysis and will be giving Annette a copy of the report in days to come. Once we receive the report, we will be able to see what the County will pay for and/or what we as a group will need to come up with. That will be a starting point for any future grants that we may apply for.

#### **e. Plastic Recycle Program Update**

Fallon started a Plastic Recycle program a couple of months ago. She originally started it to collect 500# of plastic and in turn would earn a Trex Bench for the Oak Grove Day Care & Preschool. She has already reached half that goal because of overwhelming community support and now may be able to earn more benches that can be used around the community. Fallon has done this all herself with a few helpers and done this in the name of HDOG to include this as one of our community projects.

## 2. New Business

### **a. Oak Grove Summer Fest**

Pastor Heather suggested we begin preparations for the Summer Fest now and a team was formed.

Pastor Heather, Fallon, Bobbie & Jan, Edrid & Sharon are the Summer Fest Committee. Edrid and Sharon will be in charge of music and the Beer Garden.

Tentative dates at this time are July 14<sup>th</sup> or July 21<sup>st</sup>. Fallon will send out an e-mail to the committee to schedule meetings.

### **b. Evolution of the Friends of the Trolley Trail (TT)**

This group was started around 20 years ago by a group of people, some that lived along the TT right-of-way and others who set out to clean up and preserve the TT. Metro purchased the right of way from Union Pacific for the TT because of the Friends group. The Friends Group designated it as the TT. At that time, the Friends Group created the logo. The money to purchase the TT right-of-way and to develop the TT Master Plan came from the Metro Green Spaces bond measure. The Friends Group lobbied Metro to make the purchase using NCPRD's share of the bond measure. Metro then led the

Master Plan process. After the Master Plan was nearly complete, Metro and NCPRD jointly applied for a Federal Trails grant for the construction project. The recently formed Trolley Trail Watch group (a group of property owners along the TT) felt their name did not represent them well and so they took on the name the Friends of the TT and the 2 groups have merged.

### **c. Bike Rack Parking Grant**

Scott Hoelscher and Mallorie McDowell from the County Transportation Department contacted Bobbie earlier this year in hopes that HDOG would give them input on two proposed custom bike racks for Downtown Oak Grove, one by Vinyl Tap, and one on the opposite corner in front of Bobbie's building. Their proposal stems from a request from Vinyl Tap to remove the park bench by their business and replace it with a bike rack. Scott and Mallorie did an onsite visit in December with several HDOG and Friends of the Trolley Trail members present. Scott and Mallorie explained their goal of making custom Trolley Trail bike racks, starting in Oak Grove and possibly others down the Trolley Trail. Scott left the meeting explaining that he would try to find a grant

for this purpose. He found a grant very shortly after and Thelma and Jan have recently been working with him. The grant application is called "3 Trail Loop" and the grant comes from Oregon Mt. Hood Territory, which is the Oregon Tourism group. In order to apply for the grant, the application needed to be broader than the Oak Grove area so Scott chose to include 2 other bike paths for the application. It is a \$20,000 grant that would pay for the bike rack design, and 30 bike racks but not installation. The application will also include tourism maps to be created that would list a variety of information about the bike paths. Thelma had two requests from HDOG. Would HDOG partner with Friends of Trolley Trail on the application, and if not, would HDOG give a letter of support if Friends of TT applied alone? As a group, we voted HDOG to co-apply with Friend of Trolley Trail, and voted Thelma to represent both groups in the process. Thelma will help with the wording in the grant and she will also e-mail the group a letter of support template.

#### **d. Streetscape Design Committee**

We are at the beginning stages of designing a streetscape for Downtown Oak Grove and looking for members for a committee. Gary and Joseph Edge have shown an interest. Gary has done a power point mockup of design ideas. There is also a PSU study done several years ago with a streetscape design as well as a County design 20 years ago. Thelma has the County design and will deliver it to Gary.

#### **e. Cash Box**

Jeff Hogan, owner of Cash Box (the old Safari Club building) arrived before the meeting was adjourned. HDOG thanked him for the use of the “Welcome to Historic Oak Grove” sign. He explained that he would like some help maintaining his yard and trees and possibly restoring his historic building on his property. HDOG members and Jeff discussed an agreement where HDOG would maintain his trees, yard and sign in exchange for the use of them. Possible future grants were also discussed for the restoration of his building.

Next meeting will be February 22<sup>nd</sup> , Vinly Tap 11am.